



## **ACTRRA Operations Report for April 2010**

### **Meeting of the Executive Committee held Tuesday 13<sup>th</sup> April 2010**

#### **Previous Business**

- The following points arising from previous business were discussed at the Executive Meeting:
  - i. ACTRRA Operations Manual. This continues to be an ongoing task being led by the Vice President. A 'to do' list of duties conducted by the Treasurer is currently being developed for inclusion as is a list of tasks that need to be completed as part of incoming and outgoing exchange programs.
  - ii. ACTRRA Clothing. The Vice President advised that all new clothing ordered for the Association was due before ANZAC Day. ***News Flash – this clothing has now arrived and will be available in the near future!***
  - iii. 2010 Budget. The 2010 Budget for the ACTRRA was presented to those ACTRRA Members that attending the 1st General Meeting on 16 March 2010. The budget was discussed by a number of members with these questions being appropriately answered by the Executive.
  - iv. 2010 Referee Exchange Program. The Vice President advised that current planning for the incoming exchanges from Waikato and Victoria was progressing well have been confirmed for the 14-23 May and the Association will be sending one referee and one referee coach to each location.

#### **Correspondence**

- Out: The following correspondence has been sent since the last Executive meeting:
  - i. The revised Objects and Rules were officially submitted to the Registrar General's Office.
  - ii. 2009 Annual Return submitted to the Registrar General's Office to bring the ACTRRA fully up to date with this documentation.

#### **Financial Business**

- A copy of the monthly Financial Report is attached.
- The Association will receive an invoice to the value of \$1000 to cover the cost of embroidery of the CEA logo onto the refereeing shorts for 2010. This cost was factored in as part of the Sponsorship Agreement with CEA.

#### **New Business**

- Development Nights. Unfortunately the first Referee Development Night for 2010 did not proceed as smoothly as planned. In discussion the Executive agreed that it was committed to achieving the revised structure for the Development Nights



## ACTRRA Executive



(including PowerPoint presentation) as discussed at the 2010 ACTRRA Planning Meeting held in February. This includes the revised schedule for the evening and also inviting parents of the U19 Referees to attend the Association BBQ after the Referee Training Sessions.

- 2010 Exchange Function. Following the success of the 2009 Exchange Function a decision was made to try and book the same venue for the corresponding function in 2010. The Secretary was tasked to contact Belluci's and try and book a larger space for the Exchange Lunch in the hope that even more people will attend this year. The Treasurer was also tasked with formally inviting the visiting Referee and Assistant Referees for the Test Match to be played between Australia and Fiji the evening before.

### Next Meeting

- The next Executive Meeting will take place at the ACT Rugby Union Club at 7.30pm on Tuesday 4th May.



# Treasurer's Report

March, 2010

	Debits	Credits
<b>Opening Balance - 1st March 2010</b>		<b>\$6,749.14</b>
<b>Transaction Record - 1st March 2010 till 31st March 2010</b>		
CEA sponsorship money		\$3,500.00
Catering from Brumbies trial		\$3,500.00
Donation		\$52.00
Monthly Interest		\$11.95
	<b>Total Credits</b>	<b>\$7,063.95</b>
Bank Fees	-\$0.25	
Feb Referee Training	-	
	\$480.00	
N Kearns - Pre-Season BBQ	-\$61.55	
S Corrigan - Pre-Season BBQ	-\$94.95	
PO Box renewal	-\$79.50	
	<b>Total debits</b>	<b>-\$716.25</b>
<b>Balance as on 31st March 2010</b>		<b>\$13,096.84</b>

<b>OUTSTANDING Amounts</b>		
	<b>Total Credits</b>	<b>\$0.00</b>
N Kearns - Pre-Season BBQ/ Development BBQ	-	
	\$121.84	
	<b>Total debits</b>	<b>-\$121.84</b>
<b>Closing Balance</b>		<b>\$12,975.00</b>

This report is accurate as of the 6th April 2010, Sarah Corrigan, Treasurer