



ACTRRA Operations Report for May 2010

Meeting of the Executive Committee held Tuesday 11th May 2010

Previous Business

- The following points arising from previous business were discussed at the Executive Meeting:
 - i. ACTRRA Operations Manual. This continues to be an ongoing task being led by the Vice President. A 'to do' list of duties conducted by the Treasurer is currently being developed for inclusion as is a list of tasks that need to be completed as part of incoming and outgoing exchange programs.
 - ii. 2010 Referee Exchange Program. The Vice President advised that current planning for the incoming exchanges from Waikato and Victoria was progressing. Victorian exchanges have been confirmed but he was still waiting on a response from Waikato to our invitation to participate in the Program.
 - iii. 2010 Referee Exchange Program – Exchange Lunch. The Secretary advised that he was waiting on Waikato's response to the exchange invitation and a response to our invitation to the visiting international match officials for the Australia v Fiji in order to finalise the lunch arrangements tentatively booked with Belluci's restaurant in Manuka for Sunday 6 Jun 10.

(Post Script: Post Meeting the Vice President has received advice from Waikato that the proposed dates were agreed; the Association is now waiting on notification from Waikato as to who would be attending. The Treasurer has also received advice that Peter Fitzgibbon, the referee for the Australia v Fiji test has accepted our invitation to attend the Exchange Lunch.)

Correspondence

- Out: The following correspondence has been sent since the last Executive meeting:
 - i. The Treasurer sent two emails inviting the Referee and Assistant Referees from the Australia v Fiji Test Match to the Exchange lunch to be held on Sunday 6 June.
 - ii. The Vice President emailed Waikato to establish what their intentions were concerning the proposed exchange program (earlier emails had not been received due to a change of management personnel at Waikato).

Financial Business

- A copy of the monthly Financial Report is attached.



ACTRRA Executive



New Business

- Visiting Referees. The Executive was advised that two NSW referees and a referee from the USA would be visiting Canberra during the weekend 15/16 May, and would be appointed to local fixtures accordingly.
- Coaching, Grading and Appointments Committee. The Executive was advised that the newly formed Coaching, Grading and Appointments Committee held their first meeting during April.
- Game Milestones. The Association has depleted its stocks of medallions used to mark the Major Game Milestones recognised by the Association at the annual Association Presentation night. A number of replacement options were discussed and will be advised by the Executive in due course.
- Referee Clothing. Referee tracksuits will not be available for sale to referees for the 2010 season as no stock is currently being held by the Union. The Secretary undertook to discuss this issue with the Brumbies Community Rugby Representative to work out a way forward.

Next Meeting

- The next Executive Meeting will take place at the ACT Rugby Union Club at 7.30pm on Tuesday 8th June.



Treasurer's Report

April, 2010

	Debits	Credits
Opening Balance - 1st April 2010		\$13,096.84
Transaction Record - 1st April 2010 till 30th April 2010		
ACTRRA Kit Payment		\$85.00
Monthly Interest		\$16.46
	Total Credits	\$101.46
Bank Fees	-\$0.75	
March Referee Training	-\$640.00	
N Kearns - Pre-Season BBQ/ Development BBQ	-\$121.84	
Shorts Embroidery - CEA	-	
	\$1,001.00	
Exchange Flights (NZ)	-	
	\$1,884.96	
Exchange Flights (Sydney)	-\$552.00	
Regulatory Services Fees	-\$192.00	
	Total debits	-\$4,392.55
Balance as on 30th April 2010		\$8,805.75

OUTSTANDING Amounts		
ACTRRA Kit Payments received		\$1,225.00
	Total Credits	\$1,225.00
Bank Fees	-\$1.50	
April Referee Training	-\$720.00	
Payment for ACTRRA Kit	-	
	\$5,982.90	
	Total debits	-\$6,704.40
Closing Balance		\$3,326.35