

**Minutes of ACTRRA General Meeting**

**3 APR 12**

**Held at:**

Canberra Grammar School  
Red Hill ACT

1. The President (SC) welcomed the ACTRRA membership and opened the meeting at 8.30 pm.

**Previous Minutes**

2. The Minutes and action items of the previous meeting held in November 2011 were reviewed and agreed. Nil issues raised in relation to the action items from the Minutes, and the Minutes were accepted.

***Action:*** Nil action.

**Correspondence**

3. The following correspondence was sent and received by the Executive Committee since the last meeting:
  - a. In: Insurance update request, and
  - b. Out: Thankyou letter to contributors of the WBMF.

***Action:*** Nil action.

**Financial Business**

4. The Treasurer (SD) advised the overall financial position of the association. Key points were:
  - a. Current balance is \$4700.00
  - b. \$6815.00 operations budget
  - c. Planned end of season surplus of around \$700.00 to \$1100.00,
  - d. An update on the financial forecast for the Will Boyle (WB) Scholarship for most deserving, and
  - e. WB account opening balance is \$3630.00.

***Action:*** SD to provide the financial report for inclusion in the annual operations report.

## ACTRRA Executive

### **General Business**

5. The Chair raised the appointment of ACTRRA Secretary, noting Owen Keane (OK) had been undertaking this role. In accordance with the objects and rules of the association, nominations were called for Secretary: OK was nominated by the Chair (SC), with the proposal seconded by ACTRRA member, Craig Deboo, and vote undertaken.

**Action:** *Membership vote: carried and confirmed the appointment of OK as ACTRRA Secretary.*

### **ACTRRA Website**

6. The Chair announced that the new ACTRRA website was up and running, and presented more information to members in a way that was easier to access. The Chair also gave an overview to members of the future development path for the website, which included for example the possible electronic lodgement of red cards.

**Action:** *Nil.*

### **Exchanges**

7. The plan for NZ and local exchange programme with North Harbour and Waikato was tabled. The issue of lack of information flow for the incoming exchange association was highlighted and an alternative contact was sought in an attempt to provide clarity to the situation. Exchange function dates and possible venues were discussed and the suggested week of activities for the NZ exchange referees.

**Action:** *Outgoing exchange: SC and OK to coordinate outgoing exchange.*

**Action:** *Incoming exchange: Vice President (BT) and Assistant Secretary (JS) to coordinate incoming exchange.*

### **Referee Abuse**

8. General discussion ensued on Referee abuse. An example of what constituted such abuse, drawn from an instance in a trial game was discussed as part of the group's professional development.

**Action:** *Bill Milward to pass the extant referee abuse protocols to all relevant clubs and associations.*

### **B.Bowden Photographic Services**

9. The opportunity to have photographs taken by Ms Bree Bowden was presented to the membership. Ms Bowden is an up and coming local photographer and daughter of referee Brett Bowden.

**Action:** *SC to send email to membership with contact details for Bree Bowden.*

### **ARU Insurance**

## ACTRRA Executive

10. OK highlighted the importance of all members reporting incidents correctly in potential claims and made the membership aware that current the policy may be inadequate in certain situations.

**Action:** Nil.

### **Junior Appointments**

11. The need for a junior referee appointments coordinator was discussed. The Chair detailed the roles and responsibilities and then requested expressions of interest (EOI) from the Quorum. The EOI would be considered at the executive meeting at a later date.

**Action:** Interested parties to submit EOI to Executive. Executive to evaluate EOIs and appoint as appropriate.

### **Pathways videos**

12. The JRU has requested information on how to acquire current ARU pathways videos.

**Action:** Anne Nelson to investigate situation and provide a solution to the ARU request for video hardware.

### **Send off Reports**

13. The membership was reminded of the importance of presenting Red Card reports in accordance with Judiciary timelines, i.e.: by no later than 12pm on the first working day after the send-off incident.

**Action:** Nil.

### **Senior appointments**

14. All senior members were requested to provide two clear weeks notice if they were not available as future appointments are being drafted in two week periods.

**Action:** Nil.

### **Mayday Call**

15. The use of 'Mayday' call was raised after an incident at Marist College. All members were reminded of the responsibilities of safe and fair play, particularly the protocols regarding the Mayday call.

**Actions:** Dennis Beissner to investigate informal channels to gain more information on issue.

**Actions: SC to investigate formal channels to finalise issues regarding this incident**  
**Next Meeting**

## ACTRRA Executive

16. It was agreed to hold the next meeting at 8.30pm on 3 JUL 12 at CGS. There being no further business the meeting was closed at 9.35pm

**Simon Carroll**

ACTRRA President

JUN 2012

**John Snell**

ACTRRA Assistant Secretary

JUN 2012

**Attachment A:** *Participants and Apologies:* see attached.

**Attachment B:** Treasures Report.

## ACTRRA Executive

### Treasurer's Report

March, 2012

	Debits	Credits
<b>Opening Balance - 1 March 2012</b>		<b>\$4,740.22</b>
<b>Transaction Record - 1 March 2012 till 31 March 2012</b>		
CEA Sponsorship 2012		\$3,000.00
Interest paid		\$21.42
<b>Total Credits</b>		<b>\$3,021.42</b>
Preseason BBQ	-\$125.95	
Flowers	-\$49.00	
February Training	-\$640.00	
Trophies	-\$131.40	
<b>Total debits</b>		<b>-\$946.35</b>
<b>Closing Balance - 31 March 2012</b>		<b>\$6,815.29</b>

<b>OUTSTANDING Amounts</b>		
	<b>Total Credits</b>	<b>\$0.00</b>
	<b>Total debits</b>	<b>\$0.00</b>
<b>Closing Balance</b>		<b>\$6,815.29</b>

This report is accurate as of the 3 April 2012, Sarah Corrigan, Treasurer

<b>Will Boyle Memorial Fund - Opening Balance</b>		<b>\$3,630.00</b>
	<b>Total Credits</b>	<b>\$0.00</b>
	<b>Total debits</b>	<b>\$0.00</b>
<b>Closing Balance</b>		<b>\$3,630.00</b>

