



Australian Capital Territory Rugby Referees Association Inc.

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The ACT Rugby Referees Association Inc.

2013 Annual General Meeting

*to be held at "The RUC", Blackall St, Barton, ACT
7.30pm, Tuesday 26th November, 2013.*

AGENDA

Welcome (Quorum 20 Personnel)

1. Attendance Sheet and Apologies
2. Minutes of Annual General Meeting held on 27th November 2012
3. Business arising from the Minutes. Any points arising will be addressed in General Business.
4. President's Report
5. Chairman of Coaching, Grading and Appointments Committee Report
6. Referees Department Report
7. Treasurer's Report
8. Appointment of Auditor
9. Election of Parton
10. Election of ACTRRA Executive:
 - a. President;
 - b. Vice President;
 - c. Secretary;
 - d. Assistant Secretary; and
 - e. Treasurer.

11. 2014 Coaching, Grading and Appointments Committee
12. General Business
 - a. Referee Payment Proposal – Dennis Beissner;
 - b. Operations Manual;
 - c. 2014 Sponsorship;
 - d. 2014 Subs;
 - e. ACTRRA Clothing;
 - f. Changing Rooms Database;
 - g. Referee Database;
13. Other Items of General Business
14. Next General Meeting – TBA March 2014

Please bring a copy of this Agenda with you to the AGM.



ACTRRA Annual General Meeting Minutes

1930hrs, 26 November 2013, RUC, Barton, ACT

Attendees and Apologies:

Attachment A details Attendees and Apologies

Meeting Agenda:

Attachment B details the AGM Agenda

1 Introductions & Apologies

Meeting commenced: 1934hrs

- All welcomed to the ACTRRA AGM by President **Rob Boyes (RB)**, and he indicated that the meeting would follow the Agenda (See Attachment B),.
- A moment was taken to review the Attendance Sheet and **RB declared** a quorum present and the meeting may proceed..

2 Meeting Minutes of AGM 27 Nov 2012

- Previous meeting minutes have been available for review at <http://www.actrra.org.au/meeting-minutes.html> all year .
- **RB** invited the floor to move a Motion of Acceptance of the 2012 AGM Minutes as a true and accurate record of the proceedings

Motion Moved by: Paul Scholtens

Motion Seconded by: Brendan Macormack

Motion CARRIED

3 Business Arising from the Minutes

- **Executive Succession Plan:** **RB** briefly gave an outline plan of a proposed succession plan for the ACTRRA Executive. The intention of the Plan is to ensure a balance of both experienced and new members. In essence, it was described as follows:
 1. Fixed Term for the President
 2. Vice President succeeds the President
 3. Immediate past President remains as a committee member
- **Operations Manual:** **RB** advised the meeting that the Operations Manual has been updated in 2013 and will be continually updated as required to flexibly meet Association operational requirements.



4 President's Report.

- **RB** read his written Report to the meeting and was supported with a PowerPoint presentation. There was discussion generated at most points of the presentation. RB spent a lot of time thanking the Executive, Grading Committees, Brett Bowden's training, exchanges support, and sponsors.
- The President's Report is included in the 2013 ACTRRA Annual Report in Attachment C, and the President's Presentation is located at Attachment D.
- **RB** invited the floor to move a Motion of Acceptance of the 2013 ACTRRA President's

Motion Moved by: Brendan Macormack

Motion Seconded by: Sam Whittle

Motion CARRIED

5 Chairman of Coaching, Grading and Appointments Committee Report.

i. Seniors Report

- The Report was delivered by the outgoing Chairman, **Ian Schubert (IS)**.
- The Seniors CCGAC Report is included in the 2013 ACTRRA Annual Report in Attachment C
- **IS** invited the floor to move a Motion of Acceptance of the 2013 ACTRRA CCGAC Report

Motion Moved by: Paul Scholtens

Motion Seconded by: Dennis Beissner

Motion CARRIED

ii. Under 19s Report

- The Report was delivered by the outgoing Chairman, **Dennis Beissner (DB)**.
- The U19s CCGAC Report is included in the 2013 ACTRRA Annual Report in Attachment C
- **DB** invited the floor to move a Motion of Acceptance of the 2013 ACTRRA CCGAC Report

Motion Moved by: Sarah Duncan

Motion Seconded by: Jeff Stone

Motion CARRIED

6 Referees Department Report.

- The Report was delivered by the Brumbies Referees Development Officer, **Mark Snow (MS)**.



- The Referees Department Report is included in the 2013 ACTRRA Annual Report in Attachment C
- **MS** invited the floor to move a Motion of Acceptance of the 2013 ACTRRA CCGAC Report

Motion Moved by: Ian Schubert
Motion Seconded by: Owen Keane
Motion CARRIED.

7 Treasurer's Report.

- The Report was delivered by , **Sarah Duncan (SD)**.
- The Treasurer's Report is included in the 2013 ACTRRA Annual Report in Attachment C
- The Treasurer presented a Draft Budget for 2014. The Treasurer answered questions regarding proposed Referees Subscriptions in 2014, exchange program expenses, and the training costs at Canberra Grammar School and Brett Bowden. The Draft Budget is located at Attachment E.
- **SD** invited the floor to move a Motion of Acceptance of the 2013 ACTRRA Treasurer's Report

Motion Moved by: Sam Whittle
Motion Seconded by: Paul Scholtens
Motion CARRIED.

8 ACTRRA Patron.

- **RB** thanked **Peter Lawler, OAM (PL)** for his work as Association Patron in 2013
- **RB** invited **PL** if he would like to continue as Patron. **PL** thanked **RB** for the invitation and accepted.
- As there were no other nominations, **PL** was installed as ACTRRA Patron for 2014 with generous applause from the floor.

9 Election of ACTRRA Executive.

i. Dissolution of Executive and Election of ACTRRA President

- **RB** declared all ACTRRA Executive positions vacant and invited the **ACTRRA Patron** to Chair the election for President..
- **PL** called for nominations and received one nomination from **Robert Boyes**.
- As there were no other nominations, **RB** was installed as ACTRRA President for 2014 with generous applause from the floor.
- **PL** congratulated **RB** on his election and handed him the Chair.



Nominated by: Robert Boyes

Nomination Seconded by: Owen Keane

ii. Election of ACTRRA Vice President

- **RB** called for nominations and received two nominations from **Owen Keane** and **Rob Nelson**.
- **RB** called for a closed ballot and handed out voting forms. **RB** invited the **ACTRRA Patron** to count the ballots and declare the election.
- **PL** counted the votes and declared **Rob Nelson** as the ACTRRA Vice President for 2014 with generous applause from the floor

Nominated by: Owen Keane

Nomination Seconded by: Dennis Beissner

Nominated by: Rob Nelson

Nomination Seconded by: Ben Nelson

Rob Nelson declared Vice President via Closed Ballot.

iii. Election of ACTRRA Treasurer

- **RB** nominated **Sarah Duncan (SD)** who accepted her nomination, and called for other nominations from the floor.
- As there were no other nominations, **SD** was installed as ACTRRA Treasurer for 2014 with generous applause from the floor.

Nominated by: Robert Boyes

Nomination Seconded by: Dennis Beissner

iv. Election of ACTRRA Secretary

- **RB** nominated **Geoff Palmer (GP)** who accepted his nomination, and called for other nominations from the floor.
- As there were no other nominations, **GP** was installed as ACTRRA Secretary for 2014 with generous applause from the floor.

Nominated by: Robert Boyes

Nomination Seconded by: Ian Schubert

v. Election of ACTRRA Assistant Secretary

- **RB** nominated **Donna Storen (DS)** who accepted her nomination, and called for other nominations from the floor.
- As there were no other nominations, **DS** was installed as ACTRRA Assistant Secretary for 2014 with generous applause from the floor.

Nominated by: Robert Boyes

Nomination Seconded by: Owen Keane



10 Coaching, Grading and Appointments Committee, 2014.

- **RB** advised the meeting that the appointment of the CGAC is an Executive appointment with **Brett Bowden** accepting the position as Chairman, and **Scott Izod** accepting the position of Referee Coach Coordinator.
- **RB** also advised the meeting that in 2014 that **Jeff Stone** will be the U19 Coaching and Grading Co-ordinator and for the first time there will be an assistant to the position which will be held by **Charl Chromhout**.

11 General Business.

i. Referee Payment Proposal – Dennis Beissner

- **DB** reported on the progress of the subcommittee charged by the Executive to devise a Referee Payment Proposal for submission to Brumbies Community Rugby for their consideration, and copies of the Proposal were distributed amongst the attendees.
- He also reported that he received a response from the Chairman of the Brumbies ACT Community Rugby Chairman which cited financial constraints as a reason for not proceeding with the Proposal in 2014, but deferring to reconsider in 12 months' time.
- After the presentation vigorous discussion eschewed around funding, relatively to other codes, Brumbies budget, club finances and other issues. One particular aspect of the ACT Community Rugby Chairman's response which cited "*..a perception that the current quality of refereeing is not in line with the quality of competition currently on display in the Canberra Premier Competition....*" angered the attendees and was as accusation of incompetence.
- In response to the letter, the following motion was proposed:
 1. ***"That the President of the ACTRRA respond to the Brumbies ACT Community Rugby Chairman's letter dated 26 Nov 2013 requesting an unconditional apology for the remarks regarding the current quality of refereeing of ACTRRA Members."***

Motion Moved by: Rob Boyes

Motion Seconded by: Geoff Palmer

Motion CARRIED.

ii. 2014 Member Subscriptions

- **RB** reported on need to increase the funding shortfall within the ACTRRA to meet financial commitments.
- He proposed the following motion:
 1. ***"That the ACTRRA introduce a \$40.00 annual subscription for its members in 2014."***

Motion Moved by: Rob Boyes

Motion Seconded by: Owen Keane

Motion DEFEATED.



iii. Operations Manual

- **RB** reported on the updating of the ACTRRA Operations Manual (Ops Manual) in 2013 to bring it in line with our current mode of operation. The document details all of the information required by the Executive to conduct their business, and is a repository of corporate knowledge for the Association.

iv. Off-Field Clothing

- **RB** reported that Classic is the uniform provider with the Brumbies for the next 5 years and the ACTRRA is looking at combining with the Brumbies to procure an off-field uniform. It is proposed that if a sponsor is found, each member would be issued a polo shirt and tracksuit embroidered with the ACTRRA logo.
- If no sponsor is found members will be able to purchase individually.

v. Change Room Database

- **RB** reported that the ACTRRA is compiling a database of the metropolitan and country grounds to identify the amenities which are available or unavailable to our members when appointed matches.

vi. Referee Database

- **RB** reported that the ACTRRA Executive now have access to the My Rugby database.

12 Other Items of General Business.

i. ACTRU 2014 Gold Passes

- A question was raised without notice as to who in the ACTRRA is entitled to be issued with a 2014 Gold Pass, especially applicable to non-active (retired) members and Life Members.
- Mark Snow indicated that they could be made available to all members through the Executive.

ii. Vale Ray Margules

- **Peter Lawler** advised the meeting that former ACTRRA President, Ray Margules, passed away on 21 Nov 2013. An Obituary will appear in the 2013 Brumbies Annual Report.
- The President, Executive and Members of the ACTRRA extend their sincere condolences to Ray's family.



I certify these minutes been recorded to the best of my ability and reflect a true account of the business discussed.

Geoff Palmer JP

Assistant Secretary
ACTRRA
ACT JP #2420

07 JAN 2014



Attachment A – Attendees and Apologies

Adobe Acrobat
PDFXML Document

Attachment B – Agenda

Adobe Acrobat
Document

Attachment C – ACTRRA Annual Report

Adobe Acrobat
Document

Attachment D – AGM Presentation

AGM.pptx

Attachment E – 2014 Budget

Adobe Acrobat
Document

ACTRRA Budget 2014

INCOME

Sponsorship	\$3,000.00
Grand Final Day Bonus	\$500.00
Payments - Annual Presentation Dinner	\$4,635.00
GF Catering Day	\$3,700.00
<i>ACTRU Annual Presentation Dinner funds</i>	<i>\$2,500.00</i>
Subs	\$4,000.00

Total	\$18,335.00
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EXPENDITURE

Annual Presentation Night	\$7,000.00
Darwin 7s Flights	\$700.00
Dev Nights	\$1,000.00
Incoming Exchange NZ - Car Hire	\$320.00
Incoming Exchange WA - Car Hire	\$320.00
Outgoing Exchange flights - NZ	\$900.00
Preseason BBQs	\$350.00
SIRRA exchange 1	\$735.00
SIRRA exchange 2	\$735.00
Training	\$5,040.00
Trophies	\$1,100.00
Vic exchange	\$1,000.00

Total	\$19,200.00
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PROFIT/LOSS	-\$865.00
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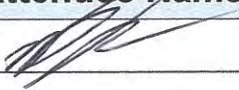
ACT Rugby Referees Association



2013 Annual General Meeting

Attendance / Apologies List

27th November 2013

Attendee Name	Attendee Name	Apologies	Apologies
Rob Boyes		David Gilks	Michael
Owen Keane		Charl Cromhout	Ranley
Sarah Corrigan		Ian Glasgow	
Geoff Palmer		James Morris	
		Leo Kaczmarek	
		Damien McLachlan	
		Rob Paloni	
		Wilf Hedley	
		James Willemsen	
		Bill Teece	
		Ben Cabot	
		Graeme Billet	
		Gordon McGurk	
		Peter Gillard	
		Ben Gillespie	
		John Gillespie	
		Ben Reading-Thompson	
		Robert Orr	
		Catlin Ryan	
		David Mason	
		Adam Nelson	
		Hamish Lishch	
		Angus Lishch	
		Michael Corngeun	
		IAN GLASGOW	



ACT Rugby Referees Association



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Record of Attendance - Annual General Meeting Tue 26 Nov 2013

	Name	Signature
1	JEFF STONE	
2	OWEN KEANE	
3	Mitch Summers	
4	GEOFF PALMER	
5	Rohan Nishantha	
6	Ian Schubert	
7	Steve Golby	
8	Dona Segan	
9	Robert Nelson	
10	Andrew Cozior	
11	DAVID FRYER	
12	BRENDAN MCCORMICK	
13	ALLAN CASEY	
14	Anne Nelson	
15	Robert Nelson	
16	Benjamin Nelson	
17	Karl Scholtens	
18	JR SMITH	
19	Peter Lawler	
20	SAM WHITTE	
21	MARK SNOW	
22	Dennis Bessner	
23	SARAH CORRIGAN	



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Record of Attendance - Annual General Meeting Tue 26 Nov 2013

	Name	Signature
24	Brendan Trudgen	
25	BRETT BOWDEN	
26	GRAE SAPHIN	
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