



## ACTRRA Monthly Committee Meeting Minutes

1930hrs, 11 June 2013, RUC, Barton, ACT

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### Attendees:

ACTRRA Committee	Coaching, Grading and Appointments Committee	Apologies
Robert Boyes (RB)	Ian Schubert (IS)	Dennis Beissner (DB)
Robert Paloni (RP)		
Geoff Palmer (GP)		
Owen Keane (OK)		
Sarah Corrigan (SC)		

## 1 Introductions & Apologies

Meeting commenced: 1930hrs

- All welcomed to the ACTRRA Monthly Committee Meeting... Apologies as listed above.

## 2 Coaching, Grading and Appointments Committee

### i. Grading List

- IS** advised the committee that 13 referees are unavailable this weekend and as a consequence there are no U18s appointments.
- At the Coaches Meeting this Thursday night **IS** will propose that **Alan Casey** be considered for a long service award.
- IS** noted that a number of Senior A & B Panel Referees are not turning up for training and development nights. **RB** suggested that there should be a minimum commitment to remain current as a Senior A or B Panel Referees.

## 3 Meeting Minutes

- Previous meeting minutes of May 2013 were reviewed and a motion moved by **OK** and seconded by **RB** was carried unanimously to accept the Minutes as an accurate record of the business discussed...

## 4 Outstanding Action Items

- The Action Items from the previous meeting minutes were reviewed and amended.



## Secretary's Report

### i. Correspondence

- Routine correspondence in accordance with business as usual.

### ii. Facebook

- **OK** advised the committee that the Facebook page is not connecting with younger referees. Discussion led to possibly establishing a presence on Instagram as it seems to have a better youth following. (<http://instagram.com/>)

## 5 President's Report

### i. Off Field Uniforms

- Off Field Uniform compromise with Tsunami discussed and unlined rip-stop trousers to be provided free. Inferior tracksuit pants to be kept also.
- **RB** suggested a sub-committee be formed to search for a new sponsorship. The sponsorship proposed is for \$10k for off-field uniforms to partially or completely subsidise their cost. **OK** suggests \$5k per year for 3 years. The sponsorship would include TJ flags. **RB** to enquire about a signed Brumbies jersey for the ACTRAA to use as a fundraising activity.

### ii. Rugby Services Assistant

- **RB, IS and DB** going in to Brumbies to discuss the allocation of workload of the Rugby Services Assistant based at the Brumbies..

### iii. ACTRRA Presentation Night

- **OK** to book Ainslie Football Club function room for the Presentation Night. General discussion on the history and relevance of current awards.

### iv. Referee Exchange Thank You Letters.

- **RB** has already sent out thank you emails to people involved in billeting and entertaining the NZ referees. This was followed by general discussion on presents by outgoing exchange referees to NZ with ACTRRA ties, shirts or pens, **RP** to investigate.

### v. Mick Cleary – 500 Games.

- **RB** announced that **Mick Cleary** will officiate his 500<sup>th</sup> game on 22 Jun 2013 and the ACTRRA will organise an appropriate match and after-match venue for a presentation to be made. Most likely a Daramalin team as he is an Old Boy. Media release to be drafted and released.

### vi. Appointment of New Coaching, Grading and Appointments Committee Chairman

- With the retirement of **IS**, **RB** canvassed suggestions for a suitable replacement. None immediately identified. Committee to consider.



**Action: Nil**

**vii. Alan Casey Retirement**

- **RB** suggested that it would be appropriate for the ACTRRA to arrange a function.

**viii. Review of Referee Awards**

- **RB** raised the issue of reviewing the annual referee awards and deferred discussion to the July meeting.

**ix. Draft Referee Abuse Protocol**

- Draft Referee Abuse protocol of **DB** was discussed in the context of changing entrenched behaviours which have not been changing under current protocols. Punitive action is to be taken against clubs which abuse referees.

**x. Referee Payments**

- Referee payments draft policy circulated. General discussion about admin costs. No tax liability against referees as payments are considered to be money compensating the costs associated with volunteering.

**xi. Referee Development Officer**

- **RB** to invite **Mark Snow** to the July meeting.
- ACTRRA structure discussed by **RB** regarding Referee Manager position to liaise between the ACTRRA and Brumbies

**xii. Referee Training and Development Nights**

- As per **IS's** comments regarding the lack of Senior A and B referees attendance of training and development nights. General discussion followed linking the currency of appointments to future payments, the implementation of possible fitness tests and finals selection.

## **6 Treasurer's Report**

**i. Financial Position**

- As per Attachment B.

**ii. Cash Accounts Consolidation**

- **SC** volunteered to investigate approaching Westpac to deliver a better interest rate for our cash accounts..

**iii. Fund Raising**

- General discussion on fund raising. Brumbies usually contribute \$2.5k for the Annual Presentation Dinner.



## 7 Business on Notice

- Nil.

## 8 Other Business

- Nil

## 9 Next Meeting

- The next ACTRRA Monthly Committee Meeting is scheduled for **1930hrs Tuesday 09 July 2013**, at the **RUC, Barton, ACT**.

**Meeting closed: 2035hrs.**

I certify that these minutes have been recorded to the best of my ability and reflect a true account of the business discussed.

Geoff Palmer JP

Assistant Secretary  
ACTRRA  
ACT JP #2420



## Attachment B – Treasurer's Report

<b>Opening Balance - 1 May 2013</b>		<b>\$7,432.07</b>
<b>Transaction Record - 1 May 2013 till 31 May 2013</b>		
Interest paid		\$0.05
Off field Kit Payment		\$870.00
	<b>Total Credits</b>	<b>\$870.05</b>
Transaction Fee	<b>-\$0.75</b>	
	<b>Total debits</b>	<b>-\$0.75</b>
<b>Closing Balance - 31 May 2013</b>		<b>\$8,301.37</b>

<b>OUTSTANDING Amounts</b>		
	<b>Total Credits</b>	<b>\$0.00</b>
April Training	<b>-\$640.00</b>	
May Training	<b>-\$720.00</b>	
Off-field Kit payment	<b>-\$2,553.00</b>	
Exchange flights - NZ	<b>-\$883.00</b>	
Morris - Southern Inland game	<b>-\$245.00</b>	
	<b>Total debits</b>	<b>-\$5,041.00</b>
<b>Closing Balance</b>		<b>\$3,260.37</b>

<b>Will Boyle Memorial Fund - Opening Balance</b>		<b>\$7,155.45</b>
Interest		\$0.06
	<b>Total Credits</b>	<b>\$0.06</b>
	<b>Total debits</b>	<b>\$0.00</b>
<b>Closing Balance</b>		<b>\$7,155.51</b>