



ACTRRA Monthly Committee Meeting Minutes

1930hrs, 08 July 2013, RUC, Barton, ACT

Attendees:

ACTRRA Committee	Coaching, Grading and Appointments Committee	Apologies
Robert Boyes (RB)		Dennis Beissner (DB)
Robert Paloni (RP)		Ian Schubert (IS)
Geoff Palmer (GP)		
Owen Keane (OK)		
Sarah Corrigan (SC)		

1 Introductions & Apologies

Meeting commenced: 1930hrs

- All welcomed to the ACTRRA Monthly Committee Meeting... Apologies as listed above.

2 Coaching, Grading and Appointments Committee

i. Grading List

- IS advised that Senior Panel referee unavailability is still an issue, but with the school holidays, the need not to cover 18s matches has lessened the impact
- Grading meeting at Yarralumla Bakery final for year.

ii. Coaching, Grading and Appointments Committee Chairman

- Discussion about the replacement of the Coaching, Grading and Appointments Committee Chairman identified **Greg Saphin** as a suitable replacement for **IS**.

3 Meeting Minutes

- Previous meeting minutes of June 2013 were reviewed and a motion moved by **RB** and seconded by **RP** was carried unanimously to accept the Minutes as an accurate record of the business discussed...

4 Outstanding Action Items

- The Action Items from the previous meeting minutes were reviewed.



Secretary's Report

i. Correspondence

- Routine correspondence in accordance with business as usual.

5 President's Report

i. ACTRRA My Rugby Access

- General discussion initiated by **RB** regarding the benefits of My Rugby Admin access for ACTRRA Executive. Allows direct emailing and accurate oversight of membership base.

ii. Referee Change Rooms

- There is a need for an updated database for referees to access regarding the amenities available in the change rooms (as well as their location) at all grounds.

iii. Alan Casey Retirement

- On the occasion of **Alan Casey's** retirement a speech and appropriate presentation will be made at the Presentation Dinner to honour a long and distinguished association with the ACTRRA,

iv. ACTRRA Development Night Webcast

- **RB** raised the idea of webcasting the Development Nights in order to involve those who cannot attend CGS on the day. Webcast attendance can count as an attendance to the Development Night.

v. ACTRRA Operations Manual.

- It was noted that the current Operation Manual contains outdated information. General discussion questioned its relevance with the current information. An investigation needs to be done to bring it up to date. decision needs to be made whether to RP to look at its update

vi. Operational Reports.

- **RB** advised the Executive that we need to post our Operational Reports on the ACTRRA web page. These are abridged versions of the Executive Meetings

6 Treasurer's Report

i. Financial Position

- As per Attachment B.



ii. **Amended May 2013 Statement**

- **SC** advised that a revised May 2103 Financial Statement is available and is as per Attachment C.

7 **Business on Notice**

i. **Mick Cleary 500 Games**

- Mick Cleary 500 games award – Glass Carafe to be engraved.

ii. **Will Boyle Award**

- **Brodie Ingram** will be going to Gold Coast to referee as the current recipient of the Will Boyle Memorial Prize. Accommodation will be at no cost as parents have timeshare. **Brodie** to write a thank you note to the Boyle family as well as give a 5 minute presentation at the next Development Night.

iii. **Alternate Jersey Discussion Arising from GM 02 July 2013**

- Alternate Jersey policy is to be an Agenda Item for members to discuss and vote on at the AGM. RB had researched the Objects and Rules and reported that there are no directives regarding the official colours of the ACTRRA.
- The Executive's viewpoint is that it is a senior alternate strip but may be also worn by all members as a training shirt. Furthermore, the Executive feels that there should not be any restrictions upon wearing other than clashing with players jerseys. The alternate jersey must be worn by all members of a team of 3; a team of 1 is optional.
- The proposed discussion format for the AGM is to have an advocate for both cases followed by a closed ballot.

iv. **ACTRRA 2014 Historic Round**

- It was suggested that it would be a good to have an ACTRRA Historic Round in 2014 wearing all white paying homage to referees past. It would need to be arranged for a Queanbeyan bye round.

8 **Other Business**

- Nil

9 **Next Meeting**

- The next ACTRRA Monthly Committee Meeting is scheduled for **1930hrs Tuesday 13 August 2013**, at the **RUC, Barton, ACT**.

Meeting closed: 2030hrs.



I certify that these minutes have been recorded to the best of my ability and reflect a true account of the business discussed.

Geoff Palmer JP

Assistant Secretary
ACTRRA
ACT JP #2420



Attachment B – Treasurer's Report June 2013

Treasurer's Report				
June 2013				
		Debits	Credits	
Opening Balance - 1 June 2013				\$8,301.37
Transaction Record - 1 June 2013 till 30 June 2013				
Interest paid			\$1.19	
Pink Jersey Payment			\$396.00	
	Total Credits			\$397.19
April Training		-\$640.00		
Morris - Southern Inland game		-\$245.00		
Exchange flights - NZ		-\$883.00		
	Total debits			-\$1,768.00
Closing Balance - 30 June 2013				\$6,930.56
OUTSTANDING Amounts				
Pink Jersey Payment			\$358.40	
	Total Credits			\$358.40
Transaction Fee		-\$0.75		
May Training		-\$720.00		
Off-field Kit payment		-\$2,553.00		
June Training		-\$400.00		
Exchange Car Hire		-\$316.23		
Bowden - SIRRA exchange		-\$269.00		
Rahilly - SIRRA exchange		-\$255.00		
July Development night		-\$58.99		
	Total debits			-\$4,572.97
Closing Balance				\$2,715.99
Will Boyle Memorial Fund - Opening Balance				\$7,155.51
Interest			\$0.05	
	Total Credits			\$0.05
	Total debits			\$0.00
Closing Balance				\$7,155.56
This report is accurate as of the 14 July 2013, Sarah Corrigan, Treasurer				



Attachment C – Amended Treasurer’s Report May 2013

Treasurer's Report				
May 2013				
		Debits	Credits	
Opening Balance - 1 May 2013				\$7,432.07
Transaction Record - 1 May 2013 till 31 May 2013				
Interest paid			\$0.05	
Off field Kit Payment			\$870.00	
	Total Credits			\$870.05
Transaction Fee		-\$0.75		
	Total debits			-\$0.75
Closing Balance - 31 May 2013				\$8,301.37
OUTSTANDING Amounts				
	Total Credits			\$0.00
April Training		-\$640.00		
May Training		-\$720.00		
Off-field Kit payment		-\$2,553.00		
Exchange flights - NZ		-\$883.00		
Exchange Car Hire		-\$316.23		
Bowden - SIRRA exchange		-\$269.00		
Rahilly - SIRRA exchange		-\$255.00		
Morris - Southern Inland game		-\$245.00		
	Total debits			-\$5,881.23
Closing Balance				\$2,420.14
Will Boyle Memorial Fund - Opening Balance				\$7,155.45
Interest			\$0.06	
	Total Credits			\$0.06
	Total debits			\$0.00
Closing Balance				\$7,155.51
This report is accurate as of the 11 May 2013, Sarah Corrigan, Treasurer				