

## ACTRRA 2<sup>nd</sup> General Meeting Minutes

**2100hrs, 14<sup>th</sup> July 2015, Canberra Grammar, Griffith ACT**

### **Attendees and Apologies:**

#### **Attendees: (attached as appendix A)**

Robert Boyes	Geoff Rodgers	James Morris
Irene Jones	Reece Henshaw	Brett Bowden
Jack Cunningham	Chad Burnell	Matt Hogan
Alex Stone	Steve peak	Dennis Beissner
Jeff Stone	Mike Dowsett	Daniel Tyson
Geoff Palmer	Peter Jannsens	Bryce Gorrell
Robin Petersen	Wilf Hedley	Jennifer Jones
Nye Konig	Owen Keane	

#### **Apologies:**

Peter Lawler	Adam Parker	Greg Saphin
Sarah Corrigan	Ian Schubert	Michael Rahilly
Robert Nelson	Brendan McCormick	Stuart Hodge
Anne Nelson	Peter Langford	Tony Daniels
Benjamin Nelson	Sam Whittle	Dave Trill
Adam Nelson	Angus Whittle	

### **Meeting Agenda:**

Attachment B details the GM Agenda

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#### **1. Introductions & Apologies**

Meeting commenced: 2100 hrs

- All welcomed to the ACTRRA GM by President **Rob Boyes (RB)**
- A moment was taken to review the attendance Sheet and **RB** declared a quorum present and the meeting may proceed.

#### **2. Meeting Minutes of GM 14<sup>th</sup> April 2014**

- Previous meeting minutes have been made available for review

- **Chad Burned** moved a motion of Acceptance of the 14 April Minutes as a true and accurate record of the proceedings.

Motion Moved by: Chad Burned  
 Motion seconded by: Owen Keane  
 Motion CARRIED UNANIMOUSLY

**RB** informed the meeting that Ariel Miners had resigned as Assistant Secretary due to work commitments moving him to Melbourne. **RB** moved a motion that Irene Jones be accepted as the New Assistant Secretary. **RB** thanked Irene.

Motion Moved By: Rob Boyes  
 Motion Seconded By: Owen Keane  
 Motion CARRIED UNANIMOUSLY

### 3. Business Arising from the Minutes

- There were no matters arising from the 14<sup>th</sup> April Minutes

### 4. President's Reports

- **RB** reported that the RDO position was still in negotiation and that the position was unlikely to be filled before the end of the season.
- **RB** advised that Synergy Sponsorship of 3years has come to an end and that he has been in negotiations with Brumbies for a new on and off field kit. **James Morris** is helping with new sponsorship and they are hoping for there to be no need for subs in 2016.
- **RB** discussed the final series catering suggesting there were a number of ways the catering could be accomplished.
  1. We could hand it all over to Vikings and get a guaranteed amount while being responsible for the clean-up at the end of the finals.
  2. We can cater the finals fully ourselves
  3. We can have Vikings cater and we provide help

**Steve Peak** suggested that as an association we might find it difficult to maintain our official duties and provide sufficient staffing levels to cater for the final series. **Jack Cummings** we would need at least a week to be organised and need one person to oversee everything and that there would be risks involved.

- After much discussion it was decide to allow **RB** negotiate for a similar arrangement to last year.

### 5. Treasures Report

- **RB** presented the treasure's report in Sarah's absence.
- **RB** reported that the association is currently in a good financial position with approximately \$1,600.00 Profit. The current bank Balance stands at \$18,000.00 with referee coach payments still come out and some other expenses. Sponsorship and training costs are as expected.

Motion Moved by: Rob Boyes

Motion Seconded by: Steve Peak

Motion CARRIED UNANIMOUSLY

## 6. General Business

- **Referee payments**
  - a) **RB** reported the referee payment would be going out soon through the Brumbies office. Money may just appear in your account. The account details entered in on your registration will be what is used for payments.
  - b) Travel scale will be entered onto the website for people to check but the rate is thought to be 55cents/ kilometre with a set amount to different locations.
- **Comms Gear**
  - a) there are still problems with the signing in and out of comms gear. Comms gear is not being returned till Friday and then not charged for pick up by the next referee. There was some concern over the lack of repair and maintenance of the equipment. Requests for repair are not being fulfilled. Maintenance man has been on leave for a month.
  - b) **Brett Bowden** informed the meeting that there has been some suggestion made from Vikings that they may be willing to offer a solution to the Coms gear situation. Either with loaning the gear or providing some new sets. It was left for **RB** to contact John McGrath from Vikings to discuss the matter.
- **Easts**

There has been some discussions that Easts may look to combining with another club next year. Goulbourn may also join the ACT comp next year.
- There being no other items for General Business, **RB** declared the meeting CLOSED at 2125hrs.

Action Items:

- **RB** to contact John McGrath from Vikings re Comms for 2016.
- The Executive will follow up Catering options for the Grand Final.

I certify that these minutes have been recorded to be the best of my ability and reflect a true account of the business discussed.

Irene Jones

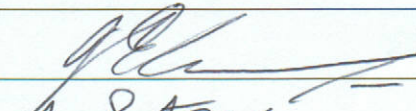
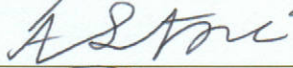






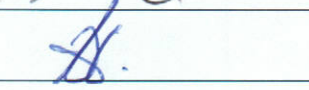












Assistant Secretary  
ACTRRA

Attachment A – Attendances

Attachment B – Meeting Agenda

Attachment C – Treasures Report

# Attendance 14 July 2015

Name	Signature
Jack Cunningham	
Alex Stone	
Geoff Pacion	
Robert Peterson	
Nyle Knig	
Geoff Rodgers	
Chad Burnett	
Reece Henshaw	
Steve Peake	
Mike Dowson	
Peter Janssens	
Wile Hedley	
Jeff Stone	
Owen Keane	
James Morris	
Chris Judd	
Brett Bowden	
Matt Hogan	
Dennis Beissner	
Daniel Tyson	
Bryce Gorrell	
Irene Jones	
Jennifer Jones	



## ACT Rugby Referees Association



### **The ACT Rugby Referees Association Inc.**

#### **General Meeting**

*to be held at Canberra Grammar School Gym  
7.30pm, Tuesday 14<sup>th</sup> July 2015*

#### **AGENDA**

Welcome (Quorum 12 Personnel)

1. Attendance Sheet and Apologies.
2. Minutes of April General Meeting.
3. Business arising from the Minutes.
4. Correspondence.
5. Assistant Secretary Position.
6. Presidents Report.
7. Treasurer's Report.
8. General Business.
9. Meeting Close.

**Please bring a copy of this Agenda with you to the General Meeting.**



# Treasurer's Report

May 2015

	Debits	Credits
<b>Opening Balance - 1 May 2015</b>		<b>\$13,312.84</b>
<b>Transaction Record - 1 May 2015 till 31 May 2015</b>		
Member Subs - Adult		\$350.00
Member Subs - Junior		\$70.00
Interest		\$15.21
ACTRU travel subsidy - Darwin 7s		\$958.59
<b>Total Credits</b>		<b>\$1,393.80</b>
Transaction fee	-\$2.00	
April Dev night BBQ - food	-\$75.86	
April Training	-\$640.00	
<b>Total debits</b>		<b>-\$717.86</b>
<b>Closing Balance - 31 May 2015</b>		<b>\$13,988.78</b>
<b>OUTSTANDING Amounts</b>		
Member Subs - New		\$20.00
<b>Total Credits</b>		<b>\$20.00</b>
<b>Total debits</b>		<b>\$0.00</b>
<b>Closing Balance</b>		<b>\$14,008.78</b>
<b>Will Boyle Memorial Fund - Opening Balance</b>		
<b>Will Boyle Memorial Fund - Opening Balance</b>		<b>\$7,373.98</b>
Interest		\$7.58
<b>Total Credits</b>		<b>\$7.58</b>
<b>Total debits</b>		<b>\$0.00</b>
<b>Closing Balance</b>		<b>\$7,381.56</b>

This report is accurate as of the 14 July 2015, Sarah Corrigan, Treasurer

# ACT Rugby Referees

PO Box 3960  
Manuka ACT 2603

## Balance Sheet

As of June 2015

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### Assets

General Cheque Account	\$339.06
OnLine Saver	\$12,029.68
Will Boyle Fund	\$7,389.32
Trade Debtors	\$294.00
Clothing	\$730.30
Total Assets	<hr/> \$20,782.36

### Liabilities

Net Assets	<hr/> \$20,782.36
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### Equity

Retained Earnings	\$16,565.18
Current Earnings	\$4,217.18
Total Equity	<hr/> \$20,782.36



**ACT Rugby Referees**

PO Box 3960  
Manuka ACT 2603

**Profit & Loss [Budget Analysis]****October 2014 through June 2015**

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	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Subscriptions	\$7,160.00	\$8,020.00	-\$860.00	(10.7%)
Bank Interest	\$99.39	\$0.00	\$99.39	NA
Sponsorship	\$5,958.59	\$5,000.00	\$958.59	19.2%
Donations	\$150.00	\$0.00	\$150.00	NA
Sale of Clothing	\$1,229.00	\$0.00	\$1,229.00	NA
Total Income	<u>\$14,596.98</u>	<u>\$13,020.00</u>	<u>\$1,576.98</u>	<u>12.1%</u>
Cost Of Sales				
Cost of Sales	\$1,095.80	\$0.00	\$1,095.80	NA
Total Cost Of Sales	<u>\$1,095.80</u>	<u>\$0.00</u>	<u>\$1,095.80</u>	<u>NA</u>
Gross Profit	<u>\$13,501.18</u>	<u>\$13,020.00</u>	<u>\$481.18</u>	<u>3.7%</u>
Expenses				
Annual Return	\$38.00	\$100.00	-\$62.00	(62.0%)
Bank Fees	\$4.00	\$20.00	-\$16.00	(80.0%)
Development Nights	\$735.61	\$1,400.00	-\$664.39	(47.5%)
Exchange Costs	\$2,637.69	\$2,920.00	-\$282.31	(9.7%)
Training Costs	\$3,671.40	\$3,400.00	\$271.40	8.0%
Postage	\$120.00	\$120.00	\$0.00	0.0%
Presentation Night	\$525.00	\$0.00	\$525.00	NA
Trophies	\$1,365.80	\$1,300.00	\$65.80	5.1%
Venue Hire - Training	\$100.00	\$550.00	-\$450.00	(81.8%)
Referee Coach Payments	\$0.00	\$1,900.00	-\$1,900.00	(100.0%)
Freight	\$86.50	\$0.00	\$86.50	NA
Total Expenses	<u>\$9,284.00</u>	<u>\$11,710.00</u>	<u>-\$2,426.00</u>	<u>(20.7%)</u>
Net Profit/(Loss)	<u>\$4,217.18</u>	<u>\$1,310.00</u>	<u>\$2,907.18</u>	<u>221.9%</u>