



# ACTRRA 2018 Annual General Meeting Minutes

## Meeting Opened

The meeting was opened by the Chair (Nye Konig) on 26 November 2017, at 18:48 hours at Brumbies Headquarters – University of Canberra.

## Attendees

As per the attendance sheet signed by attendees available for inspection.

## Welcome

Nye Konig welcomed all attendees.

## Minutes of Previous Meeting

The minutes of the previous meeting were acknowledged by all as having been reviewed. It was agreed that they were accurate.

Dennis Beissner raised an issue regarding the financial statement. Notably, that the difference between Audit Report and Treasurer's Report in reporting format and figures. It was noted by Robin Petersen that this arises as a use of the cash accounting treatment and the accrual treatment, used by the auditor. A statement needs to be included regarding the accounting treatment utilised.

Sam Whittle asked for clarification as to whether the Association utilises cash or accrual accounting treatment? It was noted by Robin Petersen that the Association uses MYOB for accounts, cash for reporting, accrual for audit. The Executive will follow this up during the 2019 season.

**Motion:** That the Minutes be accepted

**Moved** – Rob Whyte

**Seconded** – Brendan McCormick

**Motion Passed**

## President's Report

The President's Report was as published in the annual report provided to members prior to the AGM.

**Motion:** That the president's report be accepted

**Moved** – Rob Whyte

**Seconded** – Jack Cunningham

**Motion Passed**



## Coaching, Grading and Appointments Committee Report

The CGAC Chair's Report was as published in the annual report provided to members prior to the AGM.

Robin Petersen noted that there were 103, not 121, formal "reports".

**Motion:** That the CGAC Chair's report be accepted

**Moved** – Rob Whyte

**Seconded** – Rob Boyes

**Motion Passed**

## Junior Coaching, Grading and Appointments Committee Report

The Junior CGAC Chair's Report was as published in the annual report provided to members prior to the AGM.

Rob Whyte passed on his thanks and congratulations to Rob Boyes for his role during the 2018 season.

**Motion:** That the Junior CGAC Chair's report be accepted

**Moved** – Rob Whyte

**Seconded** – Jack Cunningham **Motion Passed**

## Referee Department Report

The Referee Department Report was as published in the annual report provided to members prior to the AGM.

Dennis Beissner noted the figures used in the report may not reflect reality with 123 "Active" referees however only 106 have done one game or more. It was commented that the Association is still struggling for numbers.

James Hagan noted that there are inconsistencies with the representatives honours and this should be amended.

**Motion:** That the Referee Department report be accepted.

**Moved** – Rob Whyte

**Seconded** – Rob Boyes

**Motion Passed**

## Treasurer's Report

The Treasurer's Report was as published in the annual report provided to members prior to the AGM.



In relation to the Grand Final Catering Uni-Norths did not anticipate that Royals and Vikings would have their own catering at the Grand Final. As such, only \$3,000 profit was made and, with the 20% profit share agreed, the Association will receive \$600.

Robin Petersen noted that the Treasurer's Report will need to be updated to include an updated figure for kit stocktake however this is a minor adjustment to the underlying results.

Dennis Beissner sought confirmation that the Brumbies sponsorship payment had been received and was included in the report. This confirmation was provided.

**Motion:** That the treasurer's report be accepted.

**Moved** – Jack Cunningham

**Seconded** – Greg Saphin

**Motion Passed**

## Appointment of Auditor

**Motion:** That GLR Accounting be appointed as the Association's auditor until the next Annual General Meeting.

**Moved** – Jack Cunningham

**Seconded** – Greg sahin

**Motion Passed**

## Budget Approval

The proposed Budget was as published in the annual report provided to members prior to the AGM.

Dennis Beissner raised a number of points:

- i. In relation to the Grand Final bonus, it was dealt with too late and needs to do dealt with earlier by the executive;
- ii. In relation to the President's face to face Meeting, an outcome of the meeting needs to be seen or provided to Members; and
- iii. Raised a query regarding the reference to the "clothing tab" within the Budget. Robin Petersen noted that this refers to a breakdown of items and quantities to be ordered.

Owen Keane raised a query regarding the law manuals. Nye Konig discussed what happened in relation to the courier parcel being returned to the sender due to non-collection and by the time they were received it was too late in the season for practical benefit. The Executive noted that it will not be purchasing law manuals for 2019.

Jack Cunningham echoed Dennis Beissner's comment regarding a report being given to members from the President's meeting.

Rob Boyes noted that the Executive will need to review the sizing of junior clothing.



**Motion:** That the Association's proposed budget be accepted.

**Moved** – Rob Whyte

**Seconded** – Owen Keane

**Motion Passed**

## Election of Office Bearers

### Patron

**Nomination:** Peter Lawler

**Nominated by** – Nye Konig

**Seconded** – James Hagan

**Motion Passed**

### President

**Nomination:** Chad Burnell

**Nominated by** – James Hagan

**Seconded** – Chad Burnell

**Motion Passed**

### Vice President

**Nomination:** James Morris

**Nominated by** – Chad Burnell

**Seconded** – James Morris

**Motion Passed**

### Secretary

**Nomination:** Rob Whyte

**Nominated by** – James Morris

**Seconded** – James Hagan

**Motion Passed**

### Assistant Secretary

**Nomination:**

**Nominated by** – Chad Burnell

**Seconded** – James Hagan

**Motion Passed**

### Treasurer

**Nomination:** Robin Petersen.

**Nominated by** – Nye Konig

**Seconded** – Chad Burnell

**Motion Passed**



## Announcement of CGAC Appointments

No CGAC Appointments were made in accordance with the provisions of the Objects and Rules of the Association.

## Election of Life Members

**Nomination:** Jack Cunningham

Brendan McCormick spoke to his nomination

Allan Casey spoke to his nomination

**Nominated by** – Brendan McCormick

**Seconded** – Allan Casey

**Motion Passed Unanimously**

## Other Business

### Other Business

Peter Lawlor, as Patron, noted three things:

- i. He thanked the 2018 Executive and he wished the new Executive well in 2019;
- ii. He congratulated Jack Cunningham on becoming a life member;
- iii. He also asked the Executive to keep in mind to two things: (i) posting the Gold Card to Life Members at same time as members receive them; and (ii) determine a final Life Member distribution list.

Sam Whittle provided a note of thanks to Josh Walsh for his work with Brumbies and assisting referee administration.