



ACT Rugby Referees Association

Minutes of the Executive Meeting 9th July 2024 at the RUC or via Zoom, 6.30 PM

Meeting commenced at 6.35 pm

1. Welcome/Attendees/Apologies
 - Apologies-Peter Langford (Treasurer)
 - attendees-Nick Stoker & Ivan Gavazov (in person), Nathan Mass, Damien McGrath & Sarah Corrigan (via Zoom)
2. Conflicts of interest
 - a. Nathan Mass employed by our sponsor WAIDT Services Australia
 - b. Nick Stoker is employed by our sponsor OMNI
3. Minutes of the last meeting (Action items from the last meeting presented by the Secretary).
 - a. ACTRRA Promotion Banners - going to plan with the purchase in its final stages.
 - b. Buddy framework – the agreed action to re-establish a framework initially focused on juniors will be postponed until 2025 due to competing priorities and availability of action officer. **Action:** Secretary to bring forward action in pre-season 2025.
 - c. Junior MOPP - Peter Langford (treasurer) has a progress report and remains lead on having this completed and signed. Still progressing.
 - d. Correspondence register – reviewed and nil external correspondence outstanding.
 - e. VRRRA Exchange – lead remains Assistant Secretary. Damien is liaising with VRRRA about Jo Brinkley and James Charlton to be accommodated in VRRRA on 20/7/2024. **Action:** remains open.
 - f. O&R Review administration – **Action:** Secretary to contact Access Canberra as the application for a master copy of our O&Rs has been already lodged. Secretary to also mark our calendar for key dates in support of this process.
 - g. Inaugural Life Member Round invites and RSVPs – **Action:** Secretary to draft letter invite and pass to Pres (LM and A panel invites)
 - h. Inaugural LM Round Hosts – Social Sub-Committee (Jo/Ben) to liaise into Geoff Palmer and Kevin Cullen re run sheet for the day. **Action:** Secretary to contact them.
 - i. Red Card Reviewer volunteer - The Executive considered the applications for this position and decided to have a primary and a secondary RC reviewer. This will be formalised shortly.
 - j. ACTJRU judiciary outcomes – There remains a lack of transparency still with junior judicial outcomes in line with informing ACTRRA as a stakeholder when impacting our referees eg MOA cases. Despite the Executive conscious efforts to date, it remains inadequate **Action:** VP is dealing with it, ongoing.
 - k. Upcoming AGM and notification to members – **Action:** Secretary to insert into calendar when to notify members (at least 2 weeks before the AGM) when AGM date confirmed.





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The Assistant Secretary moved that the minutes of the last Executive meeting be accepted.
Seconded by VP. Minutes accepted unanimously.

4. Outstanding Matters

a. Review and proposed alterations to O&Rs (considering Dennis Beissner's recommendations)

- This action remains on track to meet legislative requirements and our AGM.

-Secretary is awaiting Access Canberra to deliver the master copy of the O&R (emailed 5 days ago to monitor progress)

5. Standing Items

a. WH&S matters/MOA - The Executive discussed the recent MOA cases as per the register. All cases are under active management.

b. Registration update - 149 registrations.

c. Recruiting and Retention Plan

- Member Communication (artefacts)
- Prioritization of effort/resources – Reinvigoration of Exchange opportunities to Illawarra, WA and Victoria are a significant element of the plan in accordance with member feedback and the significant benefits gained from these activities (individually and for the Association).

d. Calendar/key dates update

- First Nations Round 13th July
- Heritage/Inaugural ACTRRA Life Members Round 3rd August
- Taralga Pacific Day -3rd August
- Senior GF-31/8
- ACTJRU GF Sat 7/9 + 8/9
- Canberra 7s (Owls) Sunday 15/9
- Capital 7s -Wagga Wagga 2nd & 3rd November
- ACTJRU AGM 26/11/2024

6. Financial summary (treasurer)

I propose the Executive endorse the schedule of Receipts and Payments for 11.06.2024 – 9.07.2024.

Opening balance 77441.61

Total receipts – Sale of Clothing 107.00

Interest 0.05

\$77548.66

Payments

Represented by:

Development night (scrum) catering \$168.86





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Training \$480.00
Access Canberra Search fee \$29.00
Richness P/L Clothing \$280.38
Total Payments \$958.24
Closing Balance \$76590.42

Closing bank balances as at 9.07.2024
Community One Account 47499.17
Peter Conway Account 2060.28
Will Boyle Account 6,348.59
Term Deposit Account 20,682.38
\$76590.42

The Secretary moved that the financial summary be accepted. Seconded by VP.
Accepted unanimously.

7. CCAG/E&T report

a. Development nights planning – Chair CGAC to discuss with Annie Dickeson (E&T Sub-Committee) to organise dates / content. **Action:** Chair CGAC.

b. Chair of CGAC Report

-The Chair met with the coaches/representatives of Clubs on 8/7/24. During this meeting the consistency issue regarding High Tackles (HT) / Tackle Height Trial was raised by clubs, including the definition of a HT. They outlined the perceived inconsistencies that happen between referees during a match. The Chair explained the escalation process to the Clubs. The Clubs were also enquiring about the roles of ARs. The Club coaches asked to attend our Development Nights (Exec and Chair welcome their intent to attend as has been the case since the start of the season). Penalty Counts were also discussed. All in all though, a productive discussion and an opportunity for routine meetings to be explored further with the Chair looking to possibly catch up with coaches at 5 weekly intervals

Action: The Chair will provide the above feedback to A Panel in a meeting in the next few days.

9. Other business

- a. July Newsletter – in progress and will be distributed by Treasurer when complete.
- b. Indigenous Round this weekend – **Action:** Secretary to advise members by email on 10/07/2024 including wearing of ACTRRA indigenous strip.
- c. The President apprised the Executive of the progress between RA and ACT Brumbies as part of the centralisation system of Australian rugby from 1st August 2024 as updated at recent ACT & sNSW committee meeting. No action required.
- d. WARURA (27/7) / VRRRA (20/7) / Illawarra (27/7) exchange programs update – plans progressing. **Action:** President to connect CGAC (Sarah and Karl) with WA President to refine plans for timing of WA referees to be integrated.





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- e. Review of referee gradings – Action: Chair CGAC to confirm the plan to finalise senior gradings so they can be published. Junior gradings are endorsed by the Chair and can be published. **Action:** Chair CGAC.
- f. Sponsorship - EOI to existing Sponsors before GFs (Sep) with an intention to seek commitment for next 3-year cycle by start of 2025. **Action:** Treasurer to draft sponsorship letter seeking commitment for next 3-year cycle. President to sign letter. Secretary to send letters.
- g. Correspondence register -The entries were reviewed and discussed by the Executive.

Meeting closed 8:40pm

Next meeting 13th August

