



ACTRRA Operations Report

Feb 2015

1940hrs, 17 Feb 2015, RUC, Barton, ACT

Present:

<i>ACTRRA Committee</i>	<i>Coaching, Grading & Appointments Committee</i>	<i>Apologies</i>
Pres: Robert Boyes (RB)		A/Sec: Ariel Miners (AM)
V/Pres: Robert Nelson (RN)		Brett Bowden (BB)
Treas: Sarah Duncan (SD)		Anne Nelson (AN)
Sec: Sam Whittle (SW)		Jeff Stone (JS)

1 Introductions & Apologies

Meeting commenced: 1940hrs, Chair: RB.

- Chair welcomed all to the monthly ACTRRA Committee meeting. Apologies as listed.

2 Meeting Minutes

- Previous minutes of 11 Dec 2014 meeting reviewed. Moved RB, seconded RN, carried unanimously to accept Minutes as accurate record of business discussed.

Action: Nil

3 Business Arising

- Action Items from previous minutes reviewed and amended as per Attachment A.

Action: See Attached

4 President's Report

- i. Congratulations to Sarah Duncan, awarded OAM in the 2015 Australia Day Honours List. RB to write to Sarah on behalf of the Association

Action: RB

- ii. Referee Development

- RB noted ARU wish to facilitate 20-40 yr old referees.

- iii. ARU Referee Scholarships 2015

- RB noted scholarships from 2015 onward to be offered to year 12 students.



- Suggested that year 11 referee talent cohort be referred to "Watch List"

Moved: RB, Seconded: RN, CARRIED

- Suggested any referee identified as "Watch List" be required to wear normal ACTRRA uniform.

Moved: RB, Seconded: RN, CARRIED

Action: RB to notify ACTRU Referee Development Manager of preferred name and uniform requirements for year 11 Watch List.

5 Vice President's Report

- i. Life Membership award, Peter Janssens to be presented at GM of 14 Apr15.

Moved: RN, Seconded: SW, CARRIED

Action: RN

- ii. Smart Rugby Senior Seminar 22 Feb

- Mark Snow has advised there will be no Smart Rugby at this year's pre-season Senior Seminar. Individuals should undertake on-line re-accreditation or enrol for advertised face-to-face courses over next couple of months.

Action: RB to advise attendees at Senior Seminar

- iii. Junior Panels require review by junior Grading Officer, Jeff Stone before JRU season 2015.

Action: RN to discuss with JS

- iv. Game Times JRS season 2015

- RN advised AN had preliminary discussions with JRU re: games times for upcoming season.

Action: Ongoing - JS

6 Secretary's Report

- i. Resignation Anne Nelson as JRU

- SW tabled a letter from AN regarding her resignation as JRU liaison. She believes her position as untenable after a difference for opinion with the Association President. SW to write letter of thanks to AN

Moved: SW, Second: SD, CARRIED.

Action: SW



7 Treasurer's Report

i. Financial Position

- As per Attachments B (once received)

ii. Bank A/C reviews

- SD notes Westpac advised an administration error necessitates ACTRRA re-submit forms for specimen signatures of Pres, V/Pres, Treas

Action: SD to update

iii. Audit report submitted to ACT Government authority as required.

- iv. Brad Dale Annual Dinner 2014 monies remain outstanding. Financial assistance for Darwin 7's on proviso outstanding monies paid. Yet to occur.

Action: RB to approach B. Dale for resolution.

8 ACTJRU Liaison Officer

- No report due to resignation of AN
- JS to be approached to act in this role

Action: RB to approach Jeff Stone

- SW/AM attended JRU monthly meeting [03 Feb 15] to advise Senior referees were unwilling to officiate for JRU sanctioned games without equivalent payment to that received for Senior appointments. JRU Executive stated they had not received official proposal from ACTRRA. The JRU meeting was advised this would be immediately forthcoming. Discussion followed with Executive confirming the Association's position of insisting upon fair payment for all match officials.

Action: RB resubmit ACTRRA MOP proposal

9 Other Business

- Manual Registration process is ongoing.

Action: All

10 Next Meeting

- 1830hrs 17 Mar 2015, at the RUC, Barton, ACT.

Meeting closed: 2100hrs.

These minutes reflect a true account of the business discussed.

Sam Whittle
Secretary
ACTRRA



Attachment A – Outstanding Action Items

Date	Issue	Action Required	Who
12 Jun 14	Social Media Concerns	RB to draft a social Media Policy for the ACTRRA	RB
11 Dec 14	Annual ACTRRA Presentation Night	SC to book press club for the 5 th September 2015	SC
11 Dec 14	Johannesburg Flights for Exchange	RN to explore flight prices closer to the date	RN
11 Dec 14	P.Janssens Life Member status on MyRugby	Email to Ref Dev Mgr	AM
11 Dec 14	EFTPOS Facility	Approach NAB for 'sponsorship'	RN
11 Dec 14	Aquaterro sponsorship	Letter to request to continue sponsorship in 2015	RB
11 Dec 14	ARU Scholarships	Advise Mark Snow / Jeff stone of ACTRRA requirements for SSS	RB

Closed Action Items from last meeting

Opened	Closed	Issue	Action Required	Completed
11 Dec 14		2015 Events on Calendar	On-line update	RN
11 Dec 14		Update website	Publish	RB



Treasurer's Report

February 2015

	Debits	Credits
Opening Balance - 1 February 2015		\$5,198.34
Transaction Record - 1 February 2015 till 28 February 2015		
Member Subs - Adult		\$2,310.00
Member Subs - Junior		\$595.00
Member Subs - New		\$20.00
Interest		\$0.80
National Plumbing Sponsorship		\$5,000.00
Total Credits		\$7,925.80
Total debits		\$0.00
Closing Balance - 28 February 2015		\$13,124.14
OUTSTANDING Amounts		
Total Credits		\$0.00
Total debits		\$0.00
Closing Balance		\$13,124.14
Will Boyle Memorial Fund - Opening Balance		\$7,345.25
Interest		\$10.07
Total Credits		\$10.07
Total debits		\$0.00
Closing Balance		\$7,355.32

This report is accurate as of the 5 March 2015, Sarah Corrigan, Treasurer