

Operations Report – Jul 2015

Executive Meeting - 22nd July 2015, Vikings Erindale, Wanniasa ACT

Attendees and Apologies:

Ron Nelson (RN), Rob Boyes (RB) Sam Wilson (SW) Irene Jones

Apologies- Sarah Corrigan, Jeff Stone (JS), Brett Bowden, Greg Saphin

Meeting Agenda:

Attached

1. Introductions & Apologies

Meeting commenced: 19.30 hrs

- All welcomed to the ACTRRA Executive by President **Rob Boyes (RB)**

2. Meeting Minutes of last executive Meeting 2015

- Previous meeting minutes have been made available for review
- **RB** moved a motion of Acceptance of the Last Minutes as a true and accurate record of the proceedings.

Motion Moved by: Rob Boyes

Motion seconded by: Rob Nelson

Motion CARRIED UNANIMOUSLY

RB informed the meeting that Ariel Miners had resigned as Assistant Secretary due to work commitments moving him to Melbourne. **RB** moved a motion that Irene Jones be accepted as the New Assistant Secretary.

Motion Moved By: Rob Boyes

Motion Seconded By: Owen Keane

Motion CARRIED UNANIMOUSLY

3. Action Items

- Note for **RB** to put rules of competition on the Referee Website.
- Social Media Policy – Done
- Draft policy for members that pass away – on drive - Done
- New JRU competition rules - **JS** to advise was carries over.
- **RN** - Lightning Policy – to be placed on website
- **SW** - Working with Venerable People information to be provided.

4. Vice President's Reports

- **RN** reported that the exchanges went well and Ben Rahilly had submitted a written report.
- **RN** said that one of the suggestions that came out of the exchanges was that the exchange's should referee on both Saturday's
- **RN** discussed the need for a lightning policy to be ready for discussion at the AGM
- It is to be noted that the AGM minutes cannot be passed at a general meeting

5. Secretary's Report

- **SW** noted that it had been brought to his attention that we need to comply with and AGM and 2 general meetings
- O's & R's were discussed along with the need to look at membership and who can vote. Query whether it should be active members, can we use a proxy vote.
- There is a need to encourage more members to attend the AGM
- There was a discussion on who is directing the way the association is going and the need for the end of year survey being more direct.
- **SW** suggested that as an association we could do our own satisfaction survey separately to the Brumbies survey.
- It has been communicated to an executive member that David Marshall has had some concerns as to the visibility of field Marshal's at some junior matches
- Can the juniors have a similar/same form as the senior for the referee's to sign?

Motion Moved by: Sam Wilson

Motion Seconded by: Rob Boyes

Motion CARRIED UNANIMOUSLY

6. General Business

- **Referee payments**
 - a) **RB** reported that the latest on referee payments from the JRU was that if the ground sheets were not signed then there would be no payment.
 - b) Amy was going to do the payments but would not be providing any information to the referee's
 - c) If there are any concerns with the amount of the payment the referee's would be referred onto the JRU
 - d) Current agreement is understood to be \$35 to referees who do under 18 (black & gold)matches; \$30 to referee's that do Under 18(green) –all U16 divisions, and all other matches be paid at \$20
 - e) There appears to be problems with the sign on sheets, as this is a new process and will take time for everyone to get used to the process.

- **Presentation Night**

- a) **SC** is organising the presentation night, invitations still need to be worked on. .
- b) Trophies need to be ordered and **RN** was nominated to follow up with this. There will be 2 finals in the Monaro Division.

- **Kangaroo Court**

There was much discussion on what format this should take and where it should take place. It was finally decided that it could take place after the presentation night had concluded. This will allow those who do not want to be involved to leave.

- **AR2 COURSE**

- a) There was general discussion in relation to organising a course for the beginning of the 2016 rugby season
- b) Option for providing information at the Junior Finals Seminar about AR roles or to run a quick overview.

- **Sponsorship**

- a) Possible sponsorship from VTS (IT company) - \$5,000.00 sponsorship for the next 2 years with their logo on the kit, link through junior's.
- b) James Morris has potentially 3 sponsors lined up at \$10,000.00 per year
- c) Sponsorship should allow for there to be no subs. **RB** is also hoping that this would provide on-field kit and training top for all referee's
- d) If kit is ordered through the Brumbies then should get a 25% discount on all gear
- e) General discussion around the provision of tracksuits to new referee's

- **Grand Final Options**

Kuta's has approached us to be able to provide the foods and services- **RB** to finalise final running options and what services the referee association will need to provide.

- **AGM**

- a) Proposed date the AGM is 17th November. Also need to run an end of season review both internally and via the Brumbies.
- b) 15th September proposed executive meeting and Post Season Review

- **Other**

- a) There to be a review of O's & R's
- b) The use of a proxy vote and how this can be incorporated. **RN** to look into and advise.
- c) General discussion on who may be appointed to the First grade final and the process to be used. This will be decided by independent
- d) Junior Finals will need senior panel referees from U18 all grades to U16's div 2.

- e) Need to look at the provision of referee's to out of town games, especially Yass and South Coast.
- f) General discussion re email sent in relation to concerns over grading process. Needs to be clear and transparent. Grading and coaching should go beyond personality issues. Both Brett and Jeff should be available to attend meetings.
- g) An explanation of how the grading system works could be added to the Grading list when posted.
- h) **RB** to look into the grading process and provide feedback
- i) **SW & RN** to look at grading policy.
- j) An email will be sent to Jim in relation to the approval of AGM Minutes, and where they will be approved.

- **Community Rugby Review**

- a) A review into community rugby is being undertaken with the suggestion that the NRC rules be brought into community rugby.
- b) **RB** was sent an email but there appears to be no way there could be any input from the Referee Association. (some discussion on who you could nominate as well)
- c) **RB** to contact Michael Jones from Brumbies for clarification.
- d) Griffins back next year (level below NRC)
- e) ACT Brumbies have 8 home games next season.

- Next meeting to be held on the 18th August 2015.
- There being no other items for General Business, **RB** declared the meeting CLOSED at 2125hrs.

I certify that these minutes have been recorded to the best of my ability and reflect a true account of the business discussed.

Irene Jones

Assistant Secretary
ACTRRA

Attachment A Treasurer's Statement – Jul 15

Balance Sheet

As of June 2015

15/07/2015
8:50:24 AM

Assets

General Cheque Account	\$339.06
OnLine Saver	\$11,999.00
Will Boyle Fund	\$7,373.98
Trade Debtors	\$294.00
Clothing	\$730.30
Total Assets	<u>\$20,736.34</u>

Liabilities

Net Assets	<u>\$20,736.34</u>
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Equity

Retained Earnings	\$16,565.18
Current Earnings	\$4,171.16
Total Equity	<u>\$20,736.34</u>