



ACT Rugby Referees Association

Agenda of the Executive Meeting 13th August 2024 at the RUC or via Zoom, 6.30 PM

Meeting commenced at 6.35 pm

1. Welcome/Attendees/Apologies

-attendees-Nick Stoker (President), Damien McGrath (Asst Sec), Ivan Gavazov (Secretary), Peter Langford (Treasurer) & Nathan Mass (VP-via Zoom)

2. Conflicts of interest

- a. Nathan Mass employed by our sponsor WAIDT Services Australia
- b. Nick Stoker is employed by our sponsor OMNI

3. Minutes of the last meeting (Action items from the last meeting presented by the Secretary)

- Junior MOPP - ACTRRA is still awaiting the MOPP from ACTJRU. **Action:** Treasurer to follow up with JRU including a phone call to JRU Secretary. President to write email to JRU President about RC review process (as we also haven't witnessed the RA sanctioned RoCs process for MOA related matters).
- ACTRRA O&R Review - early promulgation of proposed alterations to Members is important. **Action:** When proposed alterations correspondence is ready, Secretary to release. VP to be the lead POC (in the alternations of O&R letter)
- End of Season Presentation lunch - Date is Sunday 25/8, with barefoot bowls (11 am-12 pm) and lunch and presentation from 12-3 pm. Asst Sec is reporting a good amount of RSVPs have been received. **Action:** Secretary to continue with coordination.
- Awards & Trophies - We are still awaiting Level 1 & 2 test results from Graham Cooper. **Action:** Secretary to contact engravers next week and start the engraving process.
- Invitations - President to write to Sponsor +Mat Vowles + James Boyle/David Fryer's son (Paul Hornsby) and Greg Baynham from ACTJRU. **Action:** President. Secretary to arrange with Annie the Junior academy certificates.
- Owls Junior 7s (September) – seeking referees for the annual tournament. **Action:** Secretary lead with Jono McPhillips (Owls) to find out financial remuneration for the referees and number of referees needed.
- Sponsorship letter - signature from President needed. **Action:** Pres sign then Secretary to email to current sponsors (this is to request their commitment to a further 3 year cycle for funding).

The Secretary moved that the minutes of the last Executive meeting be accepted. Seconded by VP. Minutes accepted unanimously.





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4. Outstanding Matters

a. Review/change of O&Rs (considering Dennis Beissner's recommendations)

-The Executive has accepted the suggested changes and additions to the Objects and Rules ensuring ACTRRA can remain compliant with legislation.

5. Standing Items

a. WH&S matters/MOA-The Executive discussed the resent MOA cases

(the incident has been documented sufficiently in our register and our member is satisfied with the position of his current case). **Action:** VP to email GK and advise we've processed the email and the matter is now with JRU to respond.

- New written complaint received via email into President through SEC (Lee Boswell) from a manager of a SEC team. President has acknowledged receipt of the letter from SEC but not acceptance of the allegations. Member has been informed by VP and initial review of alleged events. ACTRRA member disagrees with the events described in the letter and the alleged behaviour. **Action:** President will seek advice into Craig Leseberg to ensure due process is afforded to our member iaw RA policy, noting intent is to seek resolution at the lowest level. The matter is under active management by President and VP, keeping Executive and member informed.

b. Registration update - 157 registrations so far

c. Recruiting and Retention Plan

- Member Communication (artefacts)
- Prioritization of effort/resources. Reinvigoration of exchange opportunities to Illawarra, WA and Victoria are a significant element of the above plan. It is recognised they are best to happen early in the season.
- New ACTRRA banners are working well and bringing solid recruiting and retention profile to our activities.

d. Calendar/key dates update

- Senior GF 31/8
- ACTJRU GF Sat 7/9 + 8/9
- SthC Monaro GF 7/9
- University Games - 9-10/9 (7s @Uni-Norths)
- Capital Cup Saturday 14/9
- Canberra 7s (OWLS) Sunday 15/9
- Capital 7s 27/10 (Round 1) - in Canberra
- 7s at Wagga Wagga 2nd & 3rd November
- Capital 7s 10/11 (Round 2) - in Canberra
- ACTJRU AGM 26/11/2024





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6. Financial summary (treasurer)

ACTRRA Treasurer's Report Meeting 13 August 2024

I propose the Executive endorses the schedule of Receipts and Payments for 10.07.2024 – 9.07.2024.

Opening balance		76590.42
Total receipts –	State Championship monies	2412.20
	Interest	0.06
		<hr/>
		79002.68
Payments		
Represented by:		
	Development night (ARing)	150.93
	catering	
	Life member function	1461.50
	Training - June & July	1020.00
	Illawarra exchange travel	226.42
	Banners	1358.15
	MYOB- July & August	62.00
	Melbourne Exchange	1727.47
	State Championship payments	2153.40
	Dropbox subscription	190.20
Total Payments		8350.07
Closing Balance		<hr/>
		\$70652.61
Closing bank balances		
as at 9.07.2024		
Community One		41,561.30
Account		
Peter Conway Account		2,060.29
Will Boyle Account		6,348.64
Term Deposit Account		20,682.38
		<hr/>
		\$70,652.61
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7. CCAG/E&T report. Assistant Referee Development Night on 6/8 was productive.

8. Chair of CGAC Report -N/A





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9. Other business

- a. Correspondence register – Email query by President Bushpigs. **Action:** Secretary to follow up with Sarah for a response to Matt Want
- b. Red Card review status including RA Integrity Unit formal feedback (Dennis B matter). President received the formal email response from RA and this has been passed onto the member. RA Disciplinary Rules will be amended. Action closed
- c. EOI Junior ref opportunities status (as highlighted by Annie) - under active management by Annie and CGAC has visibility.
- d. Presentation lunch planning / actions - Trophies, whistles, RSVPs etc. Planning ongoing. **Action:** Secretary lead.
- e. Risk to Incomplete Accreditations due to rollover of the Rx Learning Centre ceasing to exist past September 2024. **Action:** Secretary to email members via RX portal to check their accreditations for any elements that need to be completed prior to roll over, otherwise the incomplete accreditations will be lost.
- f. Drinks/ lollies and extra kit for semifinals - **Action:** Secretary to purchase and extra kit to be brought to Viking Park.
- g. Stock (kit) audit needed – **Action:** Secretary to complete and report to Executive.
- h. Women in Sport -1 nomination to ACTRRA

Meeting Closed: 8.30 pm

Next meeting 10 September

