



ACT Rugby Referees Association

Minutes of Executive Meeting 11th June 2024 at the RUC-Turner & via Zoom, 6.30 PM

Meeting Commenced at 6.33 pm

1. Welcome/Attendees/Apologies

- Nick Stoker (President)
- Nathan Mass (VP)-ZOOM
- Peter Lanford (Treasurer)
- Damien McGrath (Asst Secretary)
- Ivan Gavazov (Secretary)
- Sarah Corrigan (Chair CGAC)-ZOOM

2. Conflicts of interest

Nathan Mass employed by our sponsor WAIDT Services Australia

Nick Stoker is employed by our sponsor OMNI

3. Minutes of the last meeting (Action items from the last meeting presented by the Secretary)

The Assistant Secretary moved that the minutes of the last Executive meeting be accepted.
Seconded by VP. Minutes accepted unanimously.

4. Outstanding Matters

a. Review/change of O&Rs (considering Dennis Beissner's recommendations)

-This action remains on track to meet legislative requirements and our AGM. O&R Version control – **Action:** Secretary to contact Access Canberra and obtain the Master Version of the O&Rs (MS Word version, ideally) then provide to Nathan Mass (VP).

5. Standing Items

a. WH&S matters/MOA – nothing to report.

b. Registration update - 147 registrations so far

c. Recruiting and Retention Plan

- Member Communication (artefacts). Newsletter updates continue to apprise members of activities and opportunities.
- Prioritization of effort/resources - Update to be given to members at the next General Meeting (11/06/2024). R&R Plan leads continue to consider opportunities to integrate initiatives as per the plan.

d. Calendar/key dates update

- First Nations Round 13th July
- Heritage/Life Members Round 3rd August
- ACTJRU GF Sat 7/9 +/- 8/9 or 14/9
- ACTJRU AGM 26/11/2024





ACT Rugby Referees Association

6. Financial summary (treasurer)

ACTRRA Treasurer's Report Meeting 11 June 2024

I propose the Executive endorse the schedule of Receipts and Payments for 14.05.2024 – 11.06.2024.

Opening balance		77913.72
Total receipts –	Sale of Clothing	79.50
	Interest	<u>0.06</u>
		\$77993.28
Payments		
Represented by:		
	Development night catering	204.90
	MYOB	31.00
	Life Member badges	315.77
Total Payments		<u>551.67</u>
Closing Balance		<u>\$77441.61</u>

Closing bank balances as at 11.06.2024

Community One Account	48350.41
Peter Conway Account	2060.27
Will Boyle Account	6,348.55
Term Deposit Account	<u>20,682.38</u>
	<u>\$77441.61</u>

The treasurer moved that the financial summary be accepted. Seconded by VP.
Accepted unanimously.

7. CCAG/E&T report

a. Development Night planning – For 13/06/2024 session, Shaun Rigby will develop and deliver a scrum session from 7-8pm at Brums HQ.

b. Chair of CGAC Report

- The Chair informed the Executive that there may be another Development Night Scrum session held, depending on the success of the planned Scrum Session
- The Chair will reach out to Sam Norton-Knight (Brumbies) to form a fit for purpose Club Coach to Referee Feedback system, as the current one is not functional (which also involved Rx).
- Referees' attendance at Club training - The Chair will reach out to the clubs again to query if they want more sessions to be conducted. The club engagement is considered important to ACTRRA and Clubs.





ACT Rugby Referees Association

- Red Card Reports – For seniors these are checked by Sarah Corrigan and Karl Hamlyn, however there is a need for another volunteer that can dedicate solely to this function as Chair lacks capacity to do it. It also needs to cover both seniors and juniors. **Action:** Secretary to email an EOI focused on Senior Referees to seek two suitable candidates.
- ACTJRU Judiciary – ACTRRA Executive (or our members) still haven't been notified of any Judiciary outcome by ACTJRU. This is mandatory as part of the judicial process. **Action:** Secretary to contact ACTJRU and raise the query again and seek JRU position.

9. Other business

- a. June Newsletter – in progress and to distributed by the Treasurer
- b. RA Governance Survey – ACTRRA along with all Associations received a short survey on governance. President has initiated a response but requires input from Treasurer. **Action:** Treasurer to assist with some financial management related information.

Next meeting - Tuesday 9th July

