



ACT Rugby Referees Association

Minutes of the Executive Meeting 10/12/2024 at the RUC-Turner

Meeting commenced at 11:30 am

1. Welcome/Attendees/Apologies

-Attendees-Peter Langford (Treasurer), John Cunningham (VP), Damien McGrath (assistant Secretary) & Ivan Gavazov (Secretary)

-Apologies-Nick Stoker (President)

2. Conflicts of interest

- a. Nick Stoker is employed by our sponsor OMNI Executive

3. Minutes of the last meeting (Action items from the last meeting presented by the Secretary)

- Assistant Secretary to enquire with Graham Cooper (RA) regarding a RA Code of Conduct enquiries contact details. This will help ACTRRA in addressing issues around current and future complaints.
- The Treasurer presented a draft budget for 2025. This was unanimously accepted by the Executive. The final version for this budget is to be presented during the January 2025 Executive Meeting.

The Secretary moved that these Minutes be accepted, seconded by the Treasurer.

4. Outstanding Matters

-N/A

5. Standing Items

a. WH&S matters/MOA

- SEC complaint against an ACTRRA member
- HUDL Code of Conduct reminder
Members are to be reminded that a Code of Conduct is to be implemented before the season recommences.

b. Registration update-160 registrations so far

c. Recruiting and Retention Plan





ACT Rugby Referees Association

- Member Communication (artefacts)
- Prioritization of effort/resources

d. Calendar/key dates update

- Capital 7s-15th February 2025
- Will Boyle Run 4th February
- Junior Summer 7s (TBA in February & March)
- South Coast 7s -22-23rd March, Ulladulla

6. Financial summary (treasurer)

ACTRRA Treasurer's Report Meeting 10 December 2024

I propose the Executive endorses the schedule of Receipts and Payments for 13.11.2024 – 10.12.2024

Opening balance 58267.40

Receipts

Interest 0.06

Donations 50.00

NSW Rugby Union referees – State Champ payments 772.80

RA transition payment 2500.00

Total receipts 3322.86

61590.26

Payments

Represented by:

AGM catering 40.00

Referee Ready catering 36.86

State Champ payments 403.20

Total payments 480.06

Closing Balance \$61,110.20

Closing bank balances as at 12.09.2024

Community One Account 31137.24

Peter Conway Account 2060.33

Will Boyle Account 6348.84

Term Deposit Account 21563.79

\$61,110.20

The Treasurer moved that the Financial Report be accepted, Seconded by the VP, accepted unanimously.





ACT Rugby Referees Association

7. CCAG/E&T report

a. RR course at Marist College Canberra-Successfully completed, led by the President
We are hoping that the attendees at this course will boost our referee numbers for 2025.
We thank MCC and Nick Stoker for convening this course..

b. Chair of CGAC Report

N/A

8. Other business

- EOIs for ex-officio positions EOIs:
 - a. Clare Greenwood (Kit Manager)-Clair has received all the kit and has been promulgated as the POC for any kit enquiries.
 - b. Annie Dickeson (Education and Training)-Annie to continue in this role
 - c. Mitchell Egan (Education and Training)-as above
 - d. Steven Partridge Education and Training, Social Subcommittee, Technical Subcommittee.
 - e. Ethan Gumbrell (Social Subcommittee and Fitness Trainer)-The Executive has agreed for Ethan to be elected as the 2025 Fitness Coach, to be notified by the Secretary for a potential start of the training/preseason on 21st of January 2025.
 - f. Brian Heaney-Welfare Officer
 - g. Karl Hamlyn (Senior Appointments Coordinator)
 - h. Other CGAC positions/chat to potential candidates have been discussed.
 - i. Subcommittees formations to be released in January 2025.
- An enquiry from Adam Parker (Bungendore, ACTRRA member, participated in the L1 Match Developer Course)
The Secretary has contacted Adam to notify him of ACTRRA's intent to appoint him for his first 5 appointments as a part of the MO Developer L1 course, during the trials from February 2025.
- Nat Conf 2025 in Sydney in 2025-Nathan Mass and matt Hogan to be sent by ACTRRA.





ACT Rugby Referees Association

- University of Canberra PhD Candidate who is seeking assistance for participants to assist in a research project aiming to investigate policy, governance, and resourcing constraints to servicing match officials.

Ivan to contact Mitchell Egan to see if he is interested in participating.

- Will Boyle Run-Asst Secretary to commence the process of booking the site

Meeting Closed: 1.20 pm

Next meeting 7th January 2025

